



## **Grain Terminal Supervisor**

**Location:** Melvin Grain Terminal Wilmington, OH

**Hours:** Full Time must be available to work Saturdays and Sundays if necessary

**Salary:** Competitive with benefit package

### **Job Description:**

- Supervise and coordinate all production activities and operations in the grain terminal (drying, grading, storing, shipping, receiving etc.)
- Create and implement schedules and production sequences to meet deadlines and goals on a daily basis
- Ensure facility maintenance is optimal through inspection of materials, products and equipment. Report defects/malfunctions and schedule repairs with maintenance supervisor when needed
- Observe and assess processes and procedures to seek new ways to increase efficiency and profitability
- Collaborate with other supervisors to coordinate operations and activities between/within departments
- Participate in the loading and unloading of semis and rail cars
- Supervise the activities of employees engaged in the production or processing of grain
- Conduct employee training in equipment operation, work procedures and safety instruction. This task can be delegated to experienced employees
- Ensure that operators conform to production or processing standards
- Enforce safety and sanitation regulations
- Maintain financial, operational and production records of the grain terminal
- Interpret and explain specifications, blueprints, job orders, and company policies and procedures to employees
- Read and analyze charts, work orders and reports to determine production requirements and to evaluate current production estimates and outputs

### **Preferred candidate will have the following skills/ experience:**

- Must be 18 years or older
- Available to start immediately
- Possess a strong work ethic and time management skills
- Effectively work within a team and in a deadline driven environment
- Strive for excellence in performance of responsibilities and in meeting company needs

- Attention to detail and ability to follow directions
- Knowledge of general forklift operation
- Able to lift 50 pounds throughout an 8 hour shift
- CDL is preferred, but not required

**How to Apply:** Please apply online at [premier-solutions.net/job-postings](https://premier-solutions.net/job-postings)

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