



JOB DESCRIPTION

JOB TITLE: Truck Wash Supervisor

REPORTS TO: Production Supervisor

LOCATION: Base location Sabina, Ohio

JOB SUMMARY: Under the direct supervision of the Production Supervisor, this position supervises labor and is in charge of the facilities for the Sabina and Melvin Truck Wash Depot facilities while promoting safety and incorporating company policies and procedures at all times. Must be flexible to work different shifts and weekends.

ESSENTIAL FUNCTIONS: (Note: The following list of essential functions is not exhaustive, and may be supplemented as necessary.)

1. Supervise and schedule all labor and process paper work for the Sabina and Melvin Truck Wash facilities.
2. Schedule washes for PRIME and process paper work.
3. Assess employee effectiveness, work quality, training needs, efficiency, safety consciousness and housekeeping for performance evaluations, promotions, and disciplinary actions as needed.
4. Scrape, wash, dry and sanitize vehicles and trailers.
5. Drive vehicles and equipment back and forth from Melvin and Sabina, into and out of truck wash station as needed.
6. Perform daily cleaning and maintenance of truck wash facilities and equipment.
7. Strictly adhere to all biosecurity policies and practices and ensure that truck drivers, employees and visitors do the same.
8. Lead by example and make positive contributions to the team each day.
9. Promote safe work behaviors at all times through the use of safety equipment, personal protective equipment and other devices and/or procedures provided or directed by the Production Manager. Enforce the standards, rules, regulations and policies issued by OSHA and the company.
10. Contact Production Supervisor for truck and maintenance issues.
11. Help schedule all incoming trailer washes and adjust labor as needed.
12. Communicate directly with the Production Supervisor on scheduling conflicts.

PERIPHERAL FUNCTIONS:

1. Perform all other duties as assigned.

ADDITIONAL COMMENTS: All employees of Premier Solutions are responsible for working toward the corporate mission and all quality goals of the organization. Confidentiality must be maintained at all times.

TIME ALLOTMENT TO WORK OBJECTS AND EQUIPMENT:

Operating machinery and equipment

HOURS PER DAY

As needed

PHYSICAL REQUIREMENTS:

Mental/Visual (mind/eye/hand coordination)

8 to 10

Standing

8 to 10

Climbing ladders, stairs, and various heights

As needed

Ability to work in dust/adverse weather conditions
Lifting up to and including 65 lbs.
Bending over

Full shift/Seasonal
As needed
8 to 10

EDUCATION AND EXPERIENCE: High School Diploma, or equivalent (GED), required. Three year related work experience and three years supervisory experience required.

SKILLS: Must possess a strong work ethic with the ability to work within a team in a deadline driven environment. Excellent communication, attention to detail, interpersonal, organizational, leadership and teamwork skills are required.

CERTIFICATIONS/LICENSE: Must have a valid driver's license and Class A CDL with at least 3 years of driving experience.

We provide equal opportunities for women, minorities, veterans and individuals with disabilities.